

14 June 2017

Dear Applicant

Subject: <u>Appointment of Science Technician to Vyners School</u>

Thank you for your interest in the post of Science Technician at Vyners School, an exciting, dynamic and fulfilling place to work.

We are seeking to appoint an enthusiastic and resourceful technician with a love of Science, to support the delivery of the science curriculum at all key stages by preparing experiments and equipment.

I have been in post since September 2012 and have a clear vision of what we need to do to help Vyners fulfil its potential. I have been fortunate to inherit a very strong team of staff and I am excited at the prospect of strengthening it further through this appointment. Our aim is simple: we want to be a great school in every sense of the word and we want to be confident that, 'hand on heart', 100% of our students get a better deal here than they would in any other school.'

Included in this pack you will find the following details:-

- Job Description and Person Specification
- Application Form
- Guidance on how to apply
- Further information about the school

Before you apply for this post please read the guidance carefully. You will find information on how to apply, together with the key dates in the selection process. Please ensure you respond in accordance with the instructions since the process has been designed to collate and assess the information in such a manner as to make a review of candidates' submissions fair and manageable.

Please submit the Application form, marking all documents <u>Confidential</u>, preferably by email to <u>recruitment@vynersschool.org.uk</u> or by post addressed to <u>James Heale</u>, <u>Headteacher</u>, <u>Vyners School</u>, <u>Warren Road</u>, <u>Ickenham</u>, <u>Middlesex</u>, <u>UB10 8AB</u>.

The closing date for Applications is 9.30am on Monday 4 July 2017. It is our intention to contact those candidates shortlisted by the end of the day and hold interviews at the start of the following week.

Vyners School Warren Road, Ickenham, Uxbridge, UB10 8AB

> Tel **01895 234342** Fax **01895 237955**

office@vyners.hillingdon.sch.uk www.vyners.hillingdon.sch.uk



We believe this is a great place to work. Please come and visit us at any time and see for yourself. Every day is Open Day at Vyners. I hope you will decide to apply for a job here and together with the Governors, staff and students at Vyners School I look forward to hearing from you soon.

Yours faithfully VYNERS SCHOOL

James Heale Headteacher