

Dear Student and Parent/ Carer,

Subject Year 13 Leavers' Information

We are very excited to invite year 13 students to the Leavers' Prom which is going to be held at Venue 5. We hope that this will be a great way to celebrate the end of the year together with staff and students attending.

Date: Wednesday 26 June 2024

Time: 7.00pm - 11.30pm

Venue : Venue 5, 446 Field End Road, Ruislip, HA4 9PB

Dress Code: Smart attire

Cost: The ticket price of **£45.00** consists of: venue hire, a buffet meal, soft drinks, door security, supervision, decorations, photobooth and DJ. The price of the ticket **does not** include alcoholic drinks or transport to or from the venue. Students are expected to make their own way there and home.

As this is a Sixth Form event and the majority of the year group are over 18 years of age, we will be allowing these students to purchase alcohol at the venue, but they will be required to show ID. The venue will have a list of students, along with their birthdays, which will be checked against the student's **valid government-recognised ID** (which must be supplied by the student on the night - no exceptions). If we have concern regarding the behaviour of any student due to consumption of substances, they will be refused admission to the venue and parents/ carers contacted to ask to collect them.

There will be a strict zero-tolerance policy on under 18's drinking. If an under 18 is found to be consuming alcohol, the under 18 consuming it and the person buying it will be removed from the venue. As with everyone, if an under 18 is suspected to have consumed alcohol prior to the event they **will not be admitted**.

Vyners School Warren Road, Ickenham, Middlesex, UB10 8AB Tel **01895 234342**

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Mr Gary Mullings BA (Hons) Headteacher The ticket to the leavers' prom event is available to purchase on our online payment system, sQuid. The deadline for payment is Wednesday 17 April 2024 (so that we can have a final number of attendees after the Easter holiday). **Cash and cheques will not be accepted**. Please log onto the system (www.squidcard.com) and select the 'trips/activities purse'. The item will be clearly visible and must be specifically selected in order to make payment. Please follow the instructions on screen. An emailed receipt will automatically be sent to you by the system once payment is made.

We look forward to seeing you on the **26 June 2024.** If you have any questions do not hesitate to contact any member of the Sixth Form Team.

Yearbooks

Yearbooks are £21.00. Orders and payments can be made direct to the allyearbooks company. Link here https://allyearbooks.co.uk/buy/21584

Last day for orders is Friday 24 May 2024

Hoodies

Hoodies are £24.50 and come in a range of colours. They will be available to order direct to the company MoxieLeavers. The link will be shared with students and parents next week.

Last day for orders is Friday 24 May 2024

Both hoodies and yearbooks will be ready to collect from school on results day on Thursday **15 August 2024.**

Collection of Exam Certificates

Exam Certificates usually arrive at the end of the Autumn term and are available for collection from the school reception in the last two weeks of term before Christmas. We recommend that certificates are posted home, therefore please log into sQuid where there is the option to pay £3 to cover the cost of postage and packaging.

Students can nominate someone to collect the certificates on their behalf but they will need a signed authorisation form. Certificates will be kept until July 2025 after which time they will be disposed of and will only be available by contacting exam boards directly.

Please do not hesitate to contact us if you have any further queries.

Yours sincerely

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Mrs R Lane Year 13 Leader

Mrs A Coyle Head of Sixth Form

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