

6 September 2023

Dear Parent / Carer

## **Subject** Second Phase Locker Release

I am pleased to report that the school still has 240 empty student lockers available. The process for allocating these remaining lockers will be as follows:

A google form will be sent out enabling parents who still want to reserve a locker for their child to do so.

As students in Years 7 and 8 benefit most from having a locker, this form will be opened up to parents in these two year groups <u>72 hours</u> before the rest of the school.

The link will be sent out to Year 7 and 8 Parents on Friday 8th September at 5pm

The same link will be sent to all other parents on **Monday 11th September at 5pm** 

New Year 12 students have been issued with their own specific locker offer. Please log directly onto the squidcard system to access this.

Lockers will be allocated strictly on a 'first come first served basis'. If demand exceeds supply, lockers will be allocated to the first 240 families who request them.

Parents who have more than one child in the school are asked to respect the deadlines above. The school will be deleting locker requests for older students that are made in the Year 7 and 8 reservation window.

The google form will be open until **Friday 15th September at 3pm**. Once the form is closed, individual squid offers will be open for those parents who have secured a locker. Payment must be made before a key will be issued. No keys will be issued until the squid offers have closed.

This is the last remaining opportunity to secure a locker for your child this academic year.

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Parents are reminded that, if their child ceases to use a locker, or no longer wishes to keep one, the locker may be surrendered back to school. Once the key is returned, a refund will be issued for unused rental.

Due to the number of transactions involved, parents are asked NOT to call the school office asking when keys will be made available. Vyners now has nearly 1500 students on roll and answering such calls detracts from being able to help you in other ways.

Yours sincerely

Karen Williams

Business Manager