

13 September 2021

Dear Parent / Carer

Woman in Black Theatre trip Thursday 30th September 2021

I have arranged a theatre trip for GCSE Drama & some Performing Arts students as they need to write about this in their written exam. The price **excludes travel**, and each pupil will need to pay for their tube journey. We will leave school at 1pm and walk to Hillingdon Tube station. Pupils will be wearing full school uniform. The performance should finish in central London at 5pm and we will return to Ickenham station. If you would like your child to alight at an alternative station you should indicate this on the sQuid system.

The cost of the ticket is **£20.80**, funded by voluntary contributions. It will only be possible to run the trip if the level of support from parents is sufficient. If you are experiencing financial hardship and this is likely to prevent your child attending, please contact me. The school has some funds available to facilitate student participation in these circumstances.

Payment should be made via sQuid, our online payment system. Please log onto the system (www.squidcard.com) and select the 'trips/activities purse'. This trip will be clearly visible and must be specifically selected in order to make payment. Please follow the instructions on screen, looking for **Drama Woman In Black (2021/22)** An emailed receipt will automatically be sent to you by the system once payment is made.

It is very important that payment is made before the stated deadline. The school does not have funds available to meet the cost of late contributions.

Vyners School has in place detailed procedures for ensuring that trips are well planned and that the health, welfare and safety of students is protected. A careful and written risk assessment has been prepared for this trip and adequate student supervision and insurance arrangements will be put in place.

Vyners School

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Mr Gary Mullings BA (Hons)
Headteacher

It is expected that all students will observe the highest standard of politeness, courtesy and conduct at all times. Our students are representing Vyners School and it is expected that they will do everything in a way that reflects positively on themselves and the school. The School's Behaviour Policy continues to be in force throughout the trip. Should it prove necessary to send a student home for misbehaviour, parents / carers will be expected to meet all extra costs incurred. In the event of a student being refused participation on a trip before departure because of poor behaviour, any contributions already paid will also be forfeit.

If you wish your child to participate in this trip, please complete the sQuid process by **Friday 17th September 2021**. Please supply any medical and emergency contact information where it is not otherwise held by the school.

If your child is unwell on the day of the theatre trip, I'm afraid no refunds can be given. If I can find a pupil willing to replace the absent pupil I will endeavour to do so in order to provide the parent with a refund – but unfortunately cannot guarantee this.

Many thanks

Yours sincerely

A handwritten signature in black ink, appearing to read 'H Moore', written in a cursive style.

Mrs H Moore
Head of Drama