

May 2020

Dear Parent / Carer

**Subject: September 2020 – New Intake Arrangements**

Welcome to Vyners School and what I know will be the beginning of an exciting journey for your child. I am looking forward to working closely with you over the next five to seven years.

Those of you who already have a child in the school will recall that the process of admission commences in earnest with our new intake day for students and parental evening for parents/carers. The former gives our new students an opportunity to spend a day with us in the Summer Term to ease the process of transition. It is also an opportunity for Year 6's to meet their tutor and their tutor group. In the evening, parents/carers are invited into school to receive important information and to meet their child's tutor for the first time.

**The new intake day for 2020 is currently scheduled for Tuesday 30th June.**

As I am writing this, however, School is clearly closed as a result of the Covid-19 pandemic. As things stand, we do not know whether it will be possible to run the new intake day as originally intended. We are, however, continuing to plan for it, and we would be grateful if you could 'hold the date' for us.

It is our intention to keep the position under review, and to write to you again, much nearer the time, when the national position should be clearer.

In the meantime, it is my pleasure to enclose our Year 6 into Year 7 Admission Booklet. This is an important part of the pre-admission process as it enables us to gather important information about you and your child. It also contains important information for you, as a parent/carers on our expectations as a school.

In order to keep the admissions process moving forward, please can I ask you to complete all sections of the booklet and return it to school, by Royal Mail please. Please do not try to come into school to drop the booklet off.

**The deadline for the return of booklet is Friday 5th June 2020.** Please write 'Year 7 Admissions Booklet' clearly on the outside of the envelope.

**Please note that failure to return the Booklet by this date may have an impact on your child's start date at Vyners.**

**Vyners School**  
Warren Road, Ickenham,  
Middlesex, UB10 8AB  
Tel **01895 234342**  
Fax **01895 237955**

office@vynersschool.org.uk  
[www.vynersschool.org.uk](http://www.vynersschool.org.uk)

**Mr Gary Mullings BA (Hons)**  
Headteacher

Thank you for your cooperation in making the arrangements outlined above work as smoothly as possible. I will write to you again later in this term and hope that it will be possible for us to meet in person before September.

Yours faithfully

Gary Mullings  
**Headteacher**