

27 January 2020

Dear Parent/ Carer

Subject Design & Technology GCSE NEA Project – Half Term workshop - Year 11

First of all, I would like to thank you for your continual efforts in supporting the department and your child to achieve well in Design & Technology. I would like to draw your attention to the fact that the GCSE coursework deadline is fast approaching and there is still a lot to do to bring the standard of work up to the required level. We have approximately 17 lessons left, which your children need to be used effectively.

Reviewing the current standard of work, it has become clear that not all students are demonstrating the level of commitment required in order to achieve and achieve well. I would therefore be very appreciative if you could review this matter with your child as a matter of urgency to reflect on where work, both written and practical, needs to be improved, modified or redone to maximize the grades possible. Students have been given several exemplars to use to use and assess their own progress.

Time is growing extremely short and students are being constantly reminded in class about the critical deadlines, which they have to meet. Please could I kindly ask that you to re-enforce these critical dates which were recorded in the letter that I sent to you at the beginning of the course in year 10 and again at the beginning of year 11.

To enable students to achieve their very best, the DT Department will be running a catch up session for Y11's on Monday 17 February 2020 from 10am to 3pm. It is designed to boost their current work and make up for the time that has been missed. Students have been told that in order for this time to be most effective, they **MUST** plan what they will be doing on that day in advance so that any materials can be pre-prepared.

If you child is planning on attending the workshop, please complete the form below and return to Mr Babra before Friday 14 February 2020. Students will not be allowed to attend with out the completed slip, and unfortunately spaces are limited due to Health & Safety regulations so it is on a first come basis, therefore I would encourage you to return the slips quickly.

Yours sincerely

Mr. Babra, Mr Welch, Mr Sorrell, Mr Basha
Design & Technology Department

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Mr Gary Mullings BA (Hons)
Headteacher

**Design & Technology GCSE NEA Project – Half Term workshop –
Monday 17 February 2020 – 10am to 3pm**

(Please return this slip to Mr Babra D & T Dept by Friday 14 February 2020)

My Son/Daughter will be attending the D&T Workshop on Monday 17 February 2020.

Name of Student:

Signature of Parent/Carer:

If your child requires an inhaler or epipen, please tick this box

It is their responsibility to bring an inhaler / epipen with them on the day.