

7 November 2019

Dear Parent/Carer

Subject Year 11 Trial Exam Timetable

Please find enclosed the Year 11 Trial exam timetable for 2019. Practical and Oral examinations begin the week commencing the 26 November 2019, except for BTEC Performing Arts (15 November 2019) and Music (20 November 2019). Individual subject teachers will be able to advise about specific times for these examinations, these need to be added by the students to their timetables.

For written exams there are three slots each day when the exams can take place starting at 8:30 (registration at 8:15) 11:30 (registration at 11:20) and 1:30 (registration at 1:20). When a student does not have an exam they will be in their usual timetabled lesson. When exams are finished the invigilators will instruct students if they should return to lessons or wait in the canteen. As lessons may be ongoing at these times students need to be respectful and follow the given instructions, students are not to wander around the school or be disruptive. I would suggest that the timetable is highlighted by your son/daughter to ensure that all core and optional subjects are clearly marked so as to avoid any confusion.

Students will need to become familiar with their timetable, knowing when and where each of their examinations are. Registration will take place in the quad before each written exam, students will therefore need to ensure their bags and coats are stored away in their lockers beforehand.

Students need to ensure they have all their equipment for each of their examinations, for written examinations students will need

- A clear pencil case
- Black ink pens
- Pencils
- Ruler
- Rubber
- Scientific Calculator – that is operated by dual power
(to be brought for all Science exams as well)
- Protractor and Compass

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Headteacher

Watches and electronic devices are not permitted in the examination hall, these must be stored in their bags.

These are important examinations; the results will give parents and teachers guidance as to the student's progress, and will highlight their strengths and areas for improvement. The results will be taken into account when deciding on the tier of entry, where appropriate, for the GCSEs this summer and in predicting grades for sixth form applications. It is therefore important that your son/daughter prepares for these exams as fully as possible.

Yours sincerely

A handwritten signature in black ink, appearing to be 'G. Lavington', with a large, stylized flourish extending to the right.

Mr Lavington
Year 11 Leader