

13 September 2019

Dear Parent / Carer

**Subject Year 12 Brunel University Induction Day**

We are delighted to be offering Year 12 the opportunity to attend their first open day at Brunel University on **Friday 20 September 2019**. This will be an excellent chance for our students to do a tour of the university and have the chance to listen to various talks from alumni on Student Life from both an academic and extra-curricular perspective. We believe that the impact of this trip will be worthwhile in getting our Year 12 students to start thinking about their aspirations beyond their time at Vyners.

Students will be required to make their own way to the university with the aim to get there no later than **9:20 am** where they will be registered by their tutor. We will be meeting at the Howell Lecture Theatre (see D3 on the attached map). They will be dismissed from Brunel at **3pm** and will be required to make their own way home. Students will need to bring a packed lunch for the day.

Vyners School has in place detailed procedures for ensuring that trips are well planned and that the health, welfare and safety of students is protected. A carefully written risk assessment has been prepared for this trip and adequate student supervision and insurance arrangements will be put in place.

It is expected that all students will observe the highest standard of politeness, courtesy and conduct at all times. Our students are representing Vyners School and it is expected that they will do everything in a way that reflects positively on themselves and the school.

We would ask that students dress in casual clothes, remembering at all times that they are representatives for the school. They will need trainers for the afternoon session.

**All students in Year 12** are required to participate in this trip. Emergency contact details and medical information will be taken from the school database, therefore please ensure we have been informed of any recent changes. These can be accessed via the secure Parent Portal area in the parent section of the website. If there is any reason that your child cannot attend, please let me know before Tuesday 17 September, 2019. If your child is absent due to illness on the day, please contact the school absence line as normal.

Yours sincerely

Mrs Aoife Coyle  
Year 12 Leader

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