



Freedom of Information Act

Vyners School Publication Scheme (updated April 2018)

The school publishes the following information:

WHO WE ARE AND WHAT WE DO	Available from
A current list of the members of the Local Governing Body of Vyners School, with their terms of office	School Website (free)
Meeting attendance information for the Local Governing Body of Vyners School, and details of the scheduled meetings for the current academic year.	School Website (free)
Terms of reference for the Local Governing Body and any subcommittees.	School Website (free)
The Local Funding Agreement for Vyners School	School Website (free)
The local register of Business Interests for Vyners School	School Website (free)
School curriculum information for each year group, including KS4 qualifications and courses	School Website / Prospectus (free)
A copy of the main school prospectus and 6 th Form prospective	School Website / hard copy on request from school (Free)
Timings of the school day and term dates (both for the current academic year and the following one).	School Website / Prospectus (free)
Current location and contact information for the school and key personnel.	School Website / Prospectus (free)

WHAT WE SPEND AND HOW WE SPEND IT	Available from
Information on pupil premium allocation, its use and impact on attainment	School Website (free)
Details of procedures used for the acquisition of goods and services and a list of contracts that have gone through a formal tendering process in the last three years.	On request from Headteacher
Current Pay Policy for Teaching Staff.	On request from Headteacher
Details of the current staffing and grading structure, including the school's plan for the implementation of any changes to the staffing structure following statutory review.	On request from Headteacher

OUR PRIORITIES AND HOW WE ARE DOING	Available from
Information on the school's intentions for the future, our ethos and values, links to Government supplied performance data (in particular our most recent KS4 results) and a copy of the latest OFSTED report.	School Website / Prospectus (free)
Current performance management policy and procedures (separate policies for Teaching and Support staff).	On request from Headteacher
Future plans – any major proposals for the future of the school, including consultation plans over a change in status.	School Website (free)

HOW WE MAKE DECISIONS	Available from
The current admissions policies and appeals process.	School Website (free)
Information for the last three years on the number / patterns of successful applicants to the school.	On request from Headteacher
Minutes, agendas and papers considered at meetings of the Governing Body for the current and last three years (except where information is properly considered to be private to the meeting). Documents may be annotated to protect the confidentiality of third parties.	On request from Headteacher

POLICIES AND PROCEDURES	Available from
Current Policies on: Anti-Bullying Attendance Careers Education and Work Related Learning (KS4) * Charging * Complaints Curriculum (on request) * Data Protection and Freedom of Information * Equality Plan Examinations Exclusions (on request) Homework Policy Home-School Agreement Marking Policy Student Mobile Phone Contract * Safeguarding and Safer Recruitment Policy Sex Education (on request)	School Website or on request from the school (free)

<p>Special Educational Needs</p> <p>Student Behaviour (Rewards and Consequences)</p> <p><i>* Policies operate on a MAT-wide basis and may be obtained from both individual schools and the MAT website</i></p>	
<p>Current Policies on:</p> <p>Health and Safety</p> <p>* Staff Discipline and Grievance</p> <p>* Document Retention and Destruction</p> <p><i>* Policies operate on a MAT-wide basis and may be obtained from both individual schools and the MAT website</i></p>	<p>On request from Headteacher (free)</p>
<p>Statutory instruments, departmental circulars and administrative memoranda sent by the Department of Education to the Headteacher or Governing Body relation to the curriculum.</p>	<p>On request from Headteacher</p>
<p>Information on current vacancies at the school and how to apply for them.</p>	<p>School Website (free)</p>

OTHER INFORMATION	Available from
School newsletters for the current and previous academic years	School Website (free)
Copies of 'letters home' to parents for the current and previous academic years	School Website (free)
Information on extra-curricular activities.	School Website (free)